

Linlithgow Planning Forum

Draft Minutes of the Meeting held at 6, Springfield Grange 15th October 2015

1. **Present:** John Kelly, (JK) Convenor (L&LBCC), Ron Smith (RS), (BB, LCT, L& LBCC), David Tait (DT) (LBA, L&LBCC, Black Bitch Mag), David Timperley (DGT) (of LCT) Mike Vickers (MV), (LCT, L&LBCC & LBA)
2. **Apologies:** Chris Long (LCT, BB), Gill Fawcitt (LCDT)
3. **Minutes:** The minutes of the meeting of 24th Sept 15 were accepted as an accurate record.
4. **Matters arising:**
 - a. JK confirmed that an email was sent to Fiona McBriety. Steve Lovell replied “I can confirm that while we have noted the points arising from the meeting of the Linlithgow Planning Forum on 10th September, you will appreciate that it will still be necessary to formalise any comments and observations and submit them as “representations” on the Proposed Plan”.
 - b. DGT advised that the Civic Trust had objected to the increased height of the wall abutting the railway at Strawberry Bank but had been advised that planning permission had been granted.
5. **The Local Development Plan:**
 - a. It was decided that the group would divide the analysis of the plan as follows:
 - i. Economic Development and Growth - **MV**
 - ii. Community Regeneration - **RS**
 - iii. Housing - **JK**
 - iv. Infrastructure - **DGT**
 - v. Town Centres and Retailing - **MV**
 - vi. Natural and Historic Environment - **RS**
 - b. It was decided not to comment on the plans and policy for Climate Change and Renewable Energy nor on Waste and Minerals.
 - c. The analysis to be completed and circulated for comment by Friday 23rd Oct.
 - d. It was agreed that we would attend the WLC consultation on 2nd November as individuals and comment as individuals.
 - e. Comments from the representative organisations of the Planning Forum will follow the Plan for the Future exhibition on 17th November.

6. **Linlithgow: A plan for the future - Public Consultation:**

- a. JK confirmed that Low Port Centre has been booked on Tuesday 17th November between 10am and 8pm.
- b. The exhibition would comprise two identical stations:
 - i. 2 x A2 prints to be obtained by **MV** of:
 1. Proposals map
 2. List of Proposals
 3. Bullets from the main document
 - ii. 10 more Plan for the Future document to be obtained by **RS**
 - iii. 2 x Map 2 showing proposals for Linlithgow in LDP to be obtained by **JK**
- c. At the entrance - a board which summarises the purpose of the consultation to be prepared by **DGT** who will also borrow the Transition Linlithgow display boards currently in St Michaels Church.
- d. Questionnaire - **RS** to circulate the agreed questionnaire.
- e. Advertising - Notices in the two Town Notice Boards and notices/editorial in the Gazette to be undertaken by **JK**
- f. A entry is needed on the Linlithgow Facebook page **volunteer to action needed.**
- g. A Rota sheet to be circulated by **JK**

7. **Clarendon Farm.** A Pre-Application Consultation notice has been received from Gladman 0703/PAC/15. Civic Trust has responded. The Community Council will respond after the public consultation and the planning application.

8. **Next Meeting:** 3.30pm Thursday 5th November at 6, Springfield Grange.

John Kelly
15th October 2015