

Linlithgow Planning Forum

Minutes of Meeting held at 6 Springfield Grange 24th August 2017

1. **Present:** John Kelly, (JK) Convenor (L&LBCC, LBT), Marilyn MacLaren (MM)(Chair LCT), John Mason (JM)(LCT), Ron Smith (RS), (BB, LBT, L&LBCC), Councillor David Tait (DT) (LBA, WLC), David Timperley (DGT) (LBT), Mike Vickers (MV), (LBT, L&LBCC & LBA), Sue Friel (SF)(Chair TL & L&LBCC)
2. **Apologies:** Fraser Falconer (LCDT, LLBCC), Martin Crook (LLBCC, TMG), Máire McCormack (MM)(L&LBCC, TL)
3. **Minutes of the meeting of 1st June and matters arising:** accepted as a true record.
4. **Notes of a meeting of 4th July and matters arising:** accepted as a true record. All actions completed with the exception of a paper to the Local Area Committee which declined to accept the paper on the basis that the Vennel consultation will be referred to the Executive Committee.
5. **Table at the Cross 26th August:** There will be a table at the Cross on Saturday 26th August to repeat the exercise undertaken on 29th July.
6. **Exhibition 29th August:**
 - a. Confirmed all exhibition material to hand.
 - b. JK circulated the results to date of the 10 question questionnaire. JK explained that the original plan to use Survey Monkey, as discussed on 4th July and detailed in the minutes of the meeting, had been superseded by the use of the LLBCC website. Over 200 responses have been received. Use was made of the Linlithgow Facebook page, the library table and the leaflet circulation. There was a short discussion on whether the results of the survey should be displayed at the exhibition and it was decided that they should not.
 - c. RS circulated the proposed exhibition feedback questionnaire. RS agreed to rewrite the 2 introductory paragraphs. 300 copies of the questionnaire will be printed in 5 batches of 60. **Action DGT, RS, MV, DT and JK**
 - d. Those with spare copies of the Plan for the Future are asked to bring them. **Action All**
 - e. Notices for downstairs **Action JK**
 - f. Pens, etc **Action MM**

g. Exhibition rota:

10am to 10.30am	Setting up RS, DT, MV, CL, JK
10.30am to 12.30pm	MM, RS, DT, MV, CL
12.30pm to 2.30pm	DGT, JK
2.30pm to 4.30pm	DGT, JK, John Mason, MV
4.30pm to 6.30pm	MM, RS, SF, JK, MV
6.30pm to 7pm	Clearing up RS, MM, JK, MV

7. Planning Applications

- a. Extension to West Port House 0523/H/17. The Civic Trust have submitted an objection. It was agreed at the Community Council meeting that the Community Council meeting to also submit an objection. A listed building consent has also been submitted.
- b. DGT gave details of an extension to 11 Royal Terrace 661/H/17
- c. On 7 August 2017 Gladman Developments Ltd submitted a Proposal of Application Notice which starts a 12 week period of public consultation during which Gladman intends to consult the community and hear the views of local residents. Gladman will be holding a formal public exhibition in the coming months the date of which is presently unknown.

8. Linlithgow Planning Forum Constitution: It was agreed that MV would revisit the constitution and circulate a revision.

Action MV

9. **Website:** The website <https://linlithgowplanningforum.wordpress.com/> was set up by Iain Paton but has not been maintained. JK has been posting information on the Community Council website but as a part of a revamp of that website a new website has been created at <https://linlithgowplanningforum.co.uk> Material is currently being moved across to the new website.

10. **Next meeting:** To be agreed

John Kelly,
Convenor,
25th August 2017